



# Technology Training Foundation of America

8825 Production Avenue • San Diego, CA 92121 • (858) 547-3992 • (858) 547-7559 FAX

## Application for Refurbished Computers

ORGANIZATION PROFILE (Please type or print clearly)

School or Non-Profit

Organization Name \_\_\_\_\_

Contact person: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

E-Mail \_\_\_\_\_ School District \_\_\_\_\_

**For schools applying: County-District-School Code Number:** \_\_\_\_\_

If you are a school: grades served at site \_\_\_\_\_ # of classrooms \_\_\_\_\_ # students enrolled \_\_\_\_\_

Percentage of students eligible for free/reduced-price lunch program \_\_\_\_\_ %

List school session dates \_\_\_\_\_

(Check one) Public School \_\_\_\_\_ Private School \_\_\_\_\_ Parochial School \_\_\_\_\_

**If you are a Non-profit Organization: 501(c)(3) EIN#:** \_\_\_\_\_

**Non-profit must attach copy of 501 (c) (3) letter to Application for consideration** and latest financial statement identifying last 5 donations received. (dates and donor names)

Does your school, school district or if non-profit have site licensing rights for Windows Operating Systems for your computers? \_\_\_\_\_ YES or \_\_\_\_\_ NO

We were referred to TTFA by: \_\_\_\_\_

COMPUTER INVENTORY (list the number of site instructional computers currently in use)

Indicate <u>quantity</u> of computers in all applicable sections	Pentiums IVs & higher	Power Macs	Computers below PIII 800's
Permanently in classrooms			
Rotating			
In lab(s)			
Library or media center			
Other			
TOTAL			

**Type of Local Area Network (check all that apply):**

Ethernet  AppleTalk  Token-Ring  Fast Ethernet  ATM   
 Other \_\_\_\_\_

**Total # of instructional computers on your LAN(s):** \_\_\_\_\_

INTERNET PROFILE (site instructional computers only)

Indicate <u>quantity</u> of computers in all applicable sections	TYPE OF INTERNET CONNECTION						
	Dialup Modem	56Kbps	ISDN	T-1 (or Fraction)	T-3	Cable Modem	Other: (list)
Computers with Internet access							
Approx. # of Computers with Access by 01/2010							

**OPERATING SYSTEMS FOR DONATED COMPUTERS**

TTFA is a recognized Microsoft refurbisher. TTFA can provide Windows XP Professional Operating Systems with each donated computer.

- \_\_\_\_\_ Please install Windows XP Professional Operating Systems at \$10 each.
  - \_\_\_\_\_ We wish to provide our own operating systems for the donated computers.
  - \_\_\_\_\_ We do not need monitors.
  - \_\_\_\_\_ Please provide monitors if they are available.
  - \_\_\_\_\_ We will take delivery of computers without monitors.
- Monitors are always in short supply. Applications not needing monitors are expedited.



SECTION TO BE COMPLETED BY TOP ORGANIZATION ADMINISTRATOR

I certify that my school/organization has a Technology Plan, which can accommodate the effective use of refurbished computers obtained through the Technology Training Foundation of America (TTFA). This plan will provide a significant benefit to teachers and students and will integrate software into age-appropriate curriculum. Our teachers will encourage creative use of the computers for instruction, and will provide basic skill training for students. My organization is dedicated to continual enhancement of teacher training in the effective use of computers in the classroom. We have adequate security for the computers. TTFA computers **will not** be resold and will be used exclusively for instructional purposes by students or teachers. I agree that with advance notice by the TTFA staff, its computers donors or community sponsors may observe the computers in use.

I understand that TTFA does not supervise all the students and all persons who test, refurbish and handle the equipment, and can not in all cases inspect to assure that testing or refurbishment has been done or done properly. TTFA and donor organizations make no representations or warranty regarding the safety of equipment and disclaim any responsibility for any injuries, damages, expenses or loss relating to the equipment or its use. I will have a trained technician inspect and test the donated equipment to confirm that it is safe before permitting students to use it. I accept full responsibility for the equipment in "as is" condition and for the safety and proper use of the computers. If the equipment is not safe or in working order, I will contact the Technology Training Foundation of America. We will return the warranty paperwork in a timely fashion. **At the end of life of the donated PCs and CRT's, I/we understand that we are responsible for proper disposal to meet all local, state and federal environmental standards related to e-waste. TTFA may be contacted to provide proper disposal.**

Name \_\_\_\_\_ Administrator's Signature \_\_\_\_\_

Phone (    ) \_\_\_\_\_ Date \_\_\_\_\_

Upon completion of this application, please send it to the Technology Training Foundation of America by fax at (858) 547-7559; or by mail to: TTFA, 8825 Production Ave. San Diego, CA 92121. Phone: (858) 547-3992. Thank you!

**Placement Process:**

TTFA targets donated computers to uses where those computers will result in maximum benefit to students. Many factors determine the timing and availability of refurbished computers: supply of computers and monitors donated by donor companies; availability of refurbishing labor; availability of funds for refurbishment, repair or upgrade and operating systems; suitability of donated computers and monitors for the requested use; organization need; instructor knowledge; transportation resources, etc.